BOROUGH OF SUGARCREEK
SPECIAL COUNCIL MEETING

Date: Thurs., Nov. 19, 2026 **Time: 7:00pm** **Place: Council Chambers**

AGENDA

*AMENDED November 20, 2026

I. WELCOME AND INTRODUCTIONS
Note: There will be no hurtful or harmful speech allowed. The meeting was called to order at _____p.m.

II. PLEDGE OF ALLEGIANCE (American Flag)

III. MOMENT OF SILENCE/PRAYER

IV. ESTABLISHMENT OF QUORUM
Mayor Craig Westover
Bogan Goughler
Larry Baughman
Matthew Carlson
Alan Heller
John McClelland

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (*limited to 3 minutes each)*
Sugarcreek Borough residents and its taxpayers may address Council for up to three (3) minutes each. This is a non – interactive public comment period; Council will not engage in discussion or debate. Matters requiring further attention may be addressed at a later time.

VIII. VOLUNTEER FIRE DEPARTMENT(S)

IX. STAFF REPORTS

A. Police

1. Motion by _____, being duly seconded by _____ to appoint Marshall Tyler to serve as an alternate member of the Civil Service Commission for a term of six (6) years, effective November 20, 2026. Vote _____.
2. Motion by _____, being duly seconded by _____ to appoint Stacy Baker to serve as an alternate member of the Civil Service Commission for a term of six (6) years, effective November 20, 2026. Vote _____.

B. Administrator/Special Projects

1. Motion by _____, being duly seconded by _____ to remove Jim Speth as a signer on all bank accounts. Vote _____.
2. Motion by _____, being duly seconded by _____ to approve Alan Heller and Julie Vroman as signers on the First United National Bank accounts. Vote _____.
3. Motion by _____, being duly seconded by _____ to appoint Interim Borough Manager, Julie Vroman, as the Agency Open Records Officer effective November 19, 2026. Vote _____.
4. Motion by _____, being duly seconded by _____ to approve Resolution No. 5 of 2026, which is to request a Statewide Local Share Assessment grant used for the purchase of a new water and sewer truck. Vote _____.
5. Motion by _____, being duly seconded by _____ to advertise the proposed 2027 Budget, with fixed expenditures for Fiscal Year 2027 at $3,505,591 with a tax rate of 6.0 mills and a tax rate of 0.55 cents on each front foot assessment for street lights in Rocky Grove and Reno and is available for public inspection. Vote _____.

C. Solicitor

X. COUNCIL REPORTS

XI. APPROVAL OF MINUTES

A. Motion by _____, being duly seconded by _____to approve the minutes of the November 4, 2026 Council meeting. Vote _____.

XII. OLD BUSINESS

XII. NEW BUSINESS

A. Motion by _____, being duly seconded by _____ to approve and advertise the Public Meeting to be held on Wednesday, December 9, 2026, at 7:00 PM in Council Chambers for purposes of adopting Ordinance No. 311 of 2026, which fixes expenditures for Fiscal Year 2027 at $3,505,591.00 with a tax rate of 6.0 mills and a tax rate of 0.55 cents on each front foot assessment for street lights in Rocky Grove and Reno and any other business to come before Council. Vote _____.

XIV. CORRESPONDENCE

XV. BOARD OF APPEALS

XVI. EXECUTIVE SESSION

To discuss agency business which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by law and any action to follow.

XVII. NEW BUSINESS CON'T.

A. Motion by _____, being duly seconded by _____ to approve the pro – rated pay to the Treasurer, serving as the Interim Borough Manager, as discussed in Executive Session. Vote _____.

XVIII. ADJOURNMENT

A. Motion by _____, being duly seconded by _____ to adjourn the meeting at _____ PM. Vote _____.