

**BOROUGH OF SUGARCREEK
COUNCIL MEETING**

Date: Wed., Mar. 4, 2026

Time: 7:00pm

Place: Council Chambers

AGENDA

I. WELCOME AND INTRODUCTIONS

Note: There will be no hurtful or harmful speech allowed. The meeting was called to order at ____p.m.

II. PLEDGE OF ALLEGIANCE (American Flag)

III. MOMENT OF SILENCE/PRAYER

IV. ESTABLISHMENT OF QUORUM

Mayor Craig Westover
Bogan Goughler
Larry Baughman
Matthew Carlson
Alan Heller
John McClelland

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (limited to 3 minutes each)

VIII. STAFF REPORTS

A. Maintenance Foreman

1. Spring Clean – Up Day: Sat., April 25, 2026, 7:00 AM – 3:00 PM

2. Motion by _____, being duly seconded by _____ to advertise for bids on road maintenance materials, including but not limited to antiskid, aggregates and asphalts. Vote _____.

B. Police

C. Administrator/Special Projects

1. Motion by _____, being duly seconded by _____ to approve the 2025 Reno V.F.D. roster list for those volunteers eligible for the tax credit under Act 172.

Vote _____.

2. Motion by _____, being duly seconded by _____ to appoint Borough Manager, Jim Speth, as the Agency Open Records Officer retroactive to January 1, 2026.

Vote _____.

D. Zoning Officer

E. Solicitor

IX. COUNCIL REPORTS

X. APPROVAL OF MINUTES

A. Motion by _____, being duly seconded by _____ to approve the minutes of the Feb 4, 2026 Council meeting and the Feb. 19, 2026 Special Council meeting. Vote _____.

XI. FINANCIAL REPORTS

A. Motion by _____, being duly seconded by _____ to approve the payment of bills/issuance of checks as presented by the Treasurer. Vote _____.

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. CORRESPONDENCE

XV. BOARD OF APPEALS

XVI. EXECUTIVE SESSION

To discuss agency business which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by law and any action to follow.

XVII. NEW BUSINESS CON'T.

- A. Motion by _____, being duly seconded by _____ to approve the hire of _____ as the Chief of Police effective March _____, 2026, at a salary of \$_____ and the additional terms set forth in executive session.
Vote _____.
- B. Motion by _____, being duly seconded by _____ to approve the settlement of the VennPenn Enterprises tax appeal litigation as presented in executive session.
Vote _____.
- C. Motion by _____, being duly seconded by _____ to authorize the solicitor to file a sewer lien as presented in executive session. Vote _____.

XVIII. ADJOURNMENT

- A. Motion by _____, being duly seconded by _____ to adjourn the meeting at _____ PM. Vote _____.