

BOROUGH OF SUGARCREEK COUNCIL MEETING

Date: Wed., Nov. 5, 2025

Time: 7:00pm

Place: Council Chambers

NOTE: A public hearing was held prior to the regular Council meeting. The purpose of the hearing was to hear an application for an extension of the Conditional Use approved on Nov. 4, 2020.

AGENDA

I. WELCOME AND INTRODUCTIONS

Note: There will be no hurtful or harmful speech allowed. The meeting was called to order at ____p.m.

II. PLEDGE OF ALLEGIANCE (American Flag)

III. MOMENT OF SILENCE

IV. ESTABLISHMENT OF QUORUM

Mayor Matt Carlson
Bogan Goughler
Larry Baughman
Howard Barger
Alan Heller
John McClelland

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

VIII. STAFF REPORTS

A. Maintenance Foreman

1. Motion by _____, being duly seconded by _____ to approve entering into a Memorandum of Understanding between the Oil Region Alliance of Business, Industry & Tourism and the Borough of Sugarcreek for Grantsmanship and for the purchase of a 2026 Ford F600 4x4 Truck. Vote _____.
2. Motion by _____, being duly seconded by _____ to approve the purchase of a 22KW Generac Generator, as budgeted, at a cost of \$12,800. Vote _____.

B. Police Chief

1. Motion by _____, being duly seconded by _____ to approve the purchase of a 2025 Ford Police Explorer from Jim Shorkey Auto Group, at a cost of \$61,454.00, to replace Car #3, out of the 2026 budget. Vote _____.

C. Administrator/Special Projects

1. Motion by _____, being duly seconded by _____ to approve Resolution No. 5 of 2025, which states the Sugarcreek Borough Police Department will contribute zero percent (0%) to their pension fund, beginning January 1, 2026. Vote _____.
1. Motion by _____, being duly seconded by _____ to approve and advertise the 2026 Council meetings to be held at 7:00 PM on the 1st Wednesday of each month and Planning Commission meetings to be held at 6:00 PM on the 2nd and 4th Wednesdays of each month. The Reorganization Meeting will be held on Monday, January 5, 2026, at 6:00 PM. Vote _____.
2. Motion by _____, being duly seconded by _____ to approve and advertise the proposed 2026 Budget and that it is available for public inspection and to advertise Ordinance No. 305 of 2025, which fixes expenditures for Fiscal Year 2026 at \$3,472,019.00 with a tax rate of 6.0 mills and a tax rate of 0.55 cents on each front foot assessment for street lights in Rocky Grove and Reno. Vote _____.

- D. Zoning Officer
- E. Solicitor

IX. COUNCIL REPORTS

X. APPROVAL OF MINUTES

- A. Motion by _____, being duly seconded by _____ to approve the minutes of the Oct. 1, 2025 meeting. Vote _____.

XI. FINANCIAL REPORTS

- A. Motion by _____, being duly seconded by _____ to approve the payment of bills/issuance of checks as presented by the Treasurer. Vote _____.

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. CORRESPONDENCE

XV. BOARD OF APPEALS

XVI. EXECUTIVE SESSION

To discuss agency business which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by law and any action to follow.

XVII. NEW BUSINESS CON'T.

- A. Motion by _____, being duly seconded by _____ to approve the retention agreement for Joseph M. Sporer. Vote _____.
- B. Motion by _____, being duly seconded by _____ to approve the real estate transfer from Joseph M. Sporer to Sugarcreek Borough. Vote _____.

XVIII. ADJOURNMENT

- A. Motion by _____, being duly seconded by _____ to adjourn the meeting at _____ PM. Vote _____.