

BOROUGH OF SUGARCREEK COUNCIL MEETING

Date: Wed., Sept. 3, 2025

Time: 7:00pm

Place: Council Chambers

AGENDA

NOTE: A public hearing was held prior to the regular Council meeting. The purpose of the hearing was to hear amendments to the zoning ordinance relative to solar energy systems.

I. WELCOME AND INTRODUCTIONS

Note: There will be no hurtful or harmful speech allowed. The meeting was called to order at ____p.m.

II. PLEDGE OF ALLEGIANCE (American Flag)

III. MOMENT OF SILENCE

IV. ESTABLISHMENT OF QUORUM

Mayor Matt Carlson
Bogan Goughler
Larry Baughman
Howard Barger
Alan Heller
John McClelland

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

VIII. STAFF REPORTS

A. Maintenance Foreman

B. Police Chief

1. Motion by _____, being duly seconded by _____ to review the results of the estimate for Car #3 which was involved in an accident and is considered a total loss. Vote _____.

2. Motion by _____, being duly seconded by _____ to place an order for a new police vehicle to be delivered in December 2025 and billed for January 2026. Vote _____.

C. Administrator/Special Projects

1. Motion by _____, being duly seconded by _____ to approve Resolution No. 3 of 2025, which is the Venango County 2025 Hazard Mitigation Plan update. Vote _____.

2. Trick – or – Treat hours

D. Zoning Officer

1. Motion by _____, being duly seconded by _____ to adopt Ordinance No. 304 of 2025, which amends the zoning ordinance to provide for the regulation of solar energy systems. Vote _____.

E. Solicitor

IX. COUNCIL REPORTS

X. APPROVAL OF MINUTES

A. Motion by _____, being duly seconded by _____ to approve the minutes of the Aug. 6, 2025 meeting. Vote _____.

XI. FINANCIAL REPORTS

A. Motion by _____, being duly seconded by _____ to approve the payment of bills/issuance of checks as presented by the Treasurer. Vote _____.

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. CORRESPONDENCE

XV. BOARD OF APPEALS

XVI. EXECUTIVE SESSION

To discuss agency business which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by law and any action to follow.

XVII. ADJOURNMENT

A. Motion by _____, being duly seconded by _____ to adjourn the meeting at _____ PM. Vote _____.