

BOROUGH OF SUGARCREEK COUNCIL MEETING

Date: Wed., Oct. 1, 2025

Time: 7:00pm

Place: Council Chambers

AGENDA

I. WELCOME AND INTRODUCTIONS

Note: There will be no hurtful or harmful speech allowed. The meeting was called to order at ____p.m.

II. PLEDGE OF ALLEGIANCE (American Flag)

III. MOMENT OF SILENCE

IV. ESTABLISHMENT OF QUORUM

Mayor Matt Carlson
Bogan Goughler
Larry Baughman
Howard Barger
Alan Heller
John McClelland

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

VIII. STAFF REPORTS

A. Maintenance Foreman

B. Police Chief

1. Motion by _____, being duly seconded by _____ to approve the purchase of four (4) HP computers, five (5) monitors, four (4) keyboards with wireless mouse, onsite delivery, setup & disposal and shipping from MaKenzie Enterprises, LLC, at a cost of \$4,755.60. Vote _____.
2. Motion by _____, being duly seconded by _____ to approve a donation of \$300.00 to the Venango County Coon and Fox Club, for the use of their facilities for firearms and tactical training. Vote _____.
3. Motion by _____, being duly seconded by _____ to approve the purchase of replacement batteries at a cost of approximately \$800.00 for the Police Department speed sign. Vote _____.
4. Motion by _____, being duly seconded by _____ to approve the replacement of the Police and Council Room doors as estimated by Abode Construction. Vote _____.
5. Motion by _____, being duly seconded by _____ to approve the purchase of a police vehicle to replace Car #3. Vote _____.

C. Administrator/Special Projects

1. Motion by _____, being duly seconded by _____ to approve Resolution No. 4 of 2025, Resolution of Approval Community Development Block Grant (CDBG) Application FFY 2025. Vote _____.
2. Motion by _____, being duly seconded by _____ to approve the Cooperation Agreement between the Borough and the County regarding the administration of FFY 2025 Community Development Block Grant Funds. Vote _____.
3. Motion by _____, being duly seconded by _____ to approve the request by the Valley Grove School District – Homecoming Committee to hold a homecoming parade and bon fire, on Oct. 9, 2025, with the parade beginning at 5:30 and the bon fire ending by 10:00 pm. Vote _____.
4. Trick – or – Treat hours, 6:00 PM – 8:00 PM, Fri., Oct. 31, 2025

D. Zoning Officer

E. Solicitor

IX. COUNCIL REPORTS

X. APPROVAL OF MINUTES

A. Motion by _____, being duly seconded by _____ to approve the minutes of the Sept. 3, 2025 meeting. Vote _____.

XI. FINANCIAL REPORTS

A. Motion by _____, being duly seconded by _____ to approve the payment of bills/issuance of checks as presented by the Treasurer. Vote _____.

XII. OLD BUSINESS

XIII. NEW BUSINESS

XIV. CORRESPONDENCE

XV. BOARD OF APPEALS

XVI. EXECUTIVE SESSION

To discuss agency business which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by law and any action to follow.

XVII. ADJOURNMENT

A. Motion by _____, being duly seconded by _____ to adjourn the meeting at _____ PM. Vote _____.