

**BOROUGH OF SUGARCREEK  
COUNCIL MEETING**

Date: Wed., Oct. 2, 2024

Time: 7:00pm

Place: R.G.V.F.D. Large Mtg Room

**AGENDA**

**I. WELCOME AND INTRODUCTIONS**

Note: There will be no hurtful or harmful speech allowed. The meeting was called to order at \_\_\_\_p.m.

**II. PLEDGE OF ALLEGIANCE (American Flag)**

**III. MOMENT OF SILENCE**

**\*NOTE:** Council held an Executive Session on Sept. 16, 2024 for the purposes of personnel, negotiations and security issues related to the resource officer request from Valley Grove School District.

**IV. ESTABLISHMENT OF QUORUM**

Mayor Matt Carlson  
James Speth  
Bogan Goughler  
Larry Baughman  
Howard Barger  
Alan Heller

**V. DISTRIBUTION OF AGENDA**

**VI. COUNCIL CHANGES TO AGENDA**

**VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)**

**VIII. STAFF REPORTS**

A. Maintenance Foreman

B. Police Chief

1. Discussion to maintain the additional 16 hours through the end of 2024

2. Motion by \_\_\_\_\_, being duly seconded by \_\_\_\_\_ to approve the purchase of Silent Server Rack and Noise Canceling Cabinet from MaKenzie Enterprises, LLC, at a price of \$2,858.00 plus any applicable freight charges.

Vote \_\_\_\_\_.

C. Administrator/Special Projects

1. Motion by \_\_\_\_\_, being duly seconded by \_\_\_\_\_ to approve Resolution No. 2 of 2024, which is to request a Statewide Local Share Assessment grant used for the purchase of a new 305 BB2 Caterpillar Excavator and a 2024 Ford F250 4x4 Truck. Vote \_\_\_\_\_.

2. Motion by \_\_\_\_\_, being duly seconded by \_\_\_\_\_ to approve Resolution No. 3 of 2024, which approves the sale of the Venango County Tax ID Number 28,011.-220.-000 to Terry and Karen Newman for \$500.00.

Vote \_\_\_\_\_.

D. Zoning Officer

1. Motion by \_\_\_\_\_, being duly seconded by \_\_\_\_\_ to approve the Floodplain Administration County Service Provider Agreement between the Borough and the Venango County Regional Planning Commission. Vote \_\_\_\_\_.

E. Solicitor

**IX. COUNCIL REPORTS**

**X. APPROVAL OF MINUTES**

A. Motion by \_\_\_\_\_, being duly seconded by \_\_\_\_\_ to approve the minutes of the September 4, 2024 meeting. Vote \_\_\_\_\_.

**XI. FINANCIAL REPORTS**

A. Motion by \_\_\_\_\_, being duly seconded by \_\_\_\_\_ to approve the payment of bills/issuance of checks as presented by the Treasurer. Vote \_\_\_\_\_.

**XII. OLD BUSINESS**

**XIII. NEW BUSINESS**

**XIV. CORRESPONDENCE**

**XV. BOARD OF APPEALS**

**XVI. EXECUTIVE SESSION**

To discuss agency business which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by law and any action to follow.

**XVII. ADJOURNMENT**

A. Motion by \_\_\_\_\_, being duly seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ PM. Vote \_\_\_\_\_.