

**BOROUGH OF SUGARCREEK
COUNCIL MEETING**

Date: Wed., Apr. 3, 2024

Time: 7:00pm

Place: Council Chambers

AGENDA

I. WELCOME AND INTRODUCTIONS

Note: There will be no hurtful or harmful speech allowed. The meeting was called to order at ____p.m.

II. PLEDGE OF ALLEGIANCE (American Flag)

III. MOMENT OF SILENCE

IV. ESTABLISHMENT OF QUORUM

Mayor Matt Carlson
James Speth
Bogan Goughler
Larry Baughman
Howard Barger
Alan Heller

V. DISTRIBUTION OF AGENDA

VI. COUNCIL CHANGES TO AGENDA

VII. PUBLIC PARTICIPATION (*limited to 3 minutes each*)

VIII. STAFF REPORTS

A. Maintenance Foreman

1. Motion by _____, being duly seconded by _____ to advertise for bids on road maintenance materials, including but not limited to antiskid, aggregates and asphalts. Vote _____.

B. Police Chief

1. COPS Grant
2. LSA Grant

C. Administrator/Special Projects

1. Spring Clean – Up Day: Sat., April, 27, 2024, 7:00 AM – 3:00 PM

D. Zoning Officer

E. Solicitor

IX. COUNCIL REPORTS

X. APPROVAL OF MINUTES

- A. Motion by _____, being duly seconded by _____ to approve the minutes of the March 6, 2024 meeting. Vote _____.

XI. FINANCIAL REPORTS

- A. Motion by _____, being duly seconded by _____ to approve the payment of bills/issuance of checks as presented by the Treasurer. Vote _____.

XII. OLD BUSINESS

- A. Ratified Motions

1. Motion by _____, being duly seconded by _____ to ratify the motion by Larry Baughman, being duly seconded by Bogan Goughler to approve the purchase of four (4) Brother PJ8 Printers (\$485.00 each, \$1,940.00 total), four (4) Brother PJ8 DC Power Adapters (\$25.50 each, \$102.00 total), four (4) Brother PJ8 Vehicle Mounts (\$117.00 each, \$468.00 total), four (4) Brother 6 – rolls thermal paper (\$53.00 each, \$212.00 total) and four (4) Brother PJ8 USBs (\$19.00 each, \$76.00 total), from Wireless Communications & Electronics for a total purchase of \$2,798.00, made at the January 3, 2024 Council meeting. Vote _____.
2. Motion by _____, being duly seconded by _____ to ratify the motion by Alan Heller, being duly seconded by Larry Baughman to approve the purchase of four (4) hand scanners for in the police cruisers, up to a purchase price of \$2,500.00, made at the January 3, 2024 Council meeting. Vote _____.
3. Motion by _____, being duly seconded by _____ to ratify the motion by Bogan Goughler, being duly seconded by Alan Heller to accept the increase in the Borough Solicitor's hourly rate from \$200.00 to \$250.00, effective February 1, 2024, made at the February 7, 2024 Council meeting. Vote _____.
4. Motion by _____, being duly seconded by _____ to ratify the motion by Alan Heller, being duly seconded by Bogan Goughler to hire Lori Braun as the Police Department Police Clerk, at an hourly rate of \$13.00/hour, effective February 26, 2024, made at the February 7, 2024 Council meeting. Vote _____.
5. Motion by _____, being duly seconded by _____ to ratify the motion by Larry Baughman, being duly seconded by Alan Heller to approve the purchase of a server for the Police Department, at a cost of \$9,595.92, minus sales tax and a yearly recurring cost of \$1,914.00 from Makenzie Enterprises, LLC, made at the March 6, 2024 Council meeting. Vote _____.

XIII. NEW BUSINESS

XIV. CORRESPONDENCE

XV. BOARD OF APPEALS

XVI. EXECUTIVE SESSION

To discuss agency business which, if conducted in public, would violate a lawful privilege of information or confidentiality protected by law and any action to follow.

XVII. NEW BUSINESS CON'T.

- A. Police Grievance - Motion to Approve Response

XVIII. ADJOURNMENT

- A. Motion by _____, being duly seconded by _____, to adjourn the meeting at _____ PM. Vote _____.